

Application Menu

Preferences: General... ⌘-K

Edit Menu

Check In ⌘-shift-F9
 Check In All ⌘-option-shift-F9
 Check Out ⌘-F9
 Clear delete
 Copy ⌘-C
 Cut ⌘-X
 Deselect All ⌘-shift-A
 Duplicate ⌘-option-shift-D
 Edit in Story Editor ⌘-Y
 Find Next ⌘-option-F
 Find/Change... ⌘-F
 Paste ⌘-V
 Paste Into ⌘-option-V
 Paste in Place ⌘-option-shift-V
 Paste without Formatting ⌘-shift-V
 Quick Apply... ⌘-return
 Redo ⌘-shift-Z
 Select All ⌘-A
 Spelling: Check Spelling... ⌘-I
 Step and Repeat... ⌘-option-U
 Undo ⌘-Z
 Update Content ⌘-ctrl-F5

File Menu

Browse... ⌘-option-O
 Close ⌘-W
 Document Setup... ⌘-option-P
 Export... ⌘-E
 File Info... ⌘-option-shift-I
 New: Document... ⌘-N
 Open... ⌘-O
 Place... ⌘-D
 Preflight... ⌘-option-shift-F
 Print... ⌘-P
 Save ⌘-S
 Save As... ⌘-shift-S
 Save a Copy... ⌘-option-S

Help Menu

InDesign Help... Help

Layout Menu

First Page ⌘-shift-page up
 Go Back ⌘-page up
 Go Forward ⌘-page down
 Go to Page... ⌘-J
 Last Page ⌘-shift-page down
 Next Page Shift-page down
 Next Spread Opt-page down
 Pages: Add Page ⌘-shift-P
 Previous Page Shift-page up
 Previous Spread Opt-page up

Notes Menu

Notes Mode ⌘-F8

Object Editing

Decrease size / scale by 1% ⌘-,
 Decrease size / scale by 5% ⌘-option-,
 Increase size / scale by 1% ⌘-.,
 Increase size / scale by 5% ⌘-option-.,
 Nudge down ↓
 Nudge down 1/10 ⌘-shift-↓
 Nudge down 1/10 duplicate ⌘-option-shift-↓
 Nudge down duplicate option-↓
 Nudge down x10 shift-↓

Nudge down x10 duplicate option-shift-↓
 Nudge left ←
 Nudge left 1/10 ⌘-shift-←
 Nudge left 1/10 duplicate ⌘-option-shift-←
 Nudge left duplicate option-←
 Nudge left x10 shift-←
 Nudge left x10 duplicate option-shift-←
 Nudge right →
 Nudge right 1/10 ⌘-shift-→
 Nudge right 1/10 duplicate ⌘-option-shift-→
 Nudge right duplicate option-→
 Nudge right x10 shift-→
 Nudge right x10 duplicate option-shift-→
 Nudge up ↑
 Nudge up 1/10 ⌘-shift-↑
 Nudge up 1/10 duplicate ⌘-option-shift-↑
 Nudge up duplicate option-↑
 Nudge up x10 shift-↑
 Nudge up x10 duplicate option-shift-↑
 Select all guides ⌘-option-G

Object Menu

Arrange: Bring Forward ⌘-]
 Arrange: Bring to Front ⌘-shift-]
 Arrange: Send Backward ⌘-[
 Arrange: Send to Back ⌘-shift-[
 Clipping Path: Options... ⌘-option-shift-K
 Compound: Make Compound Path ⌘-8
 Compound: Release Compound Path ⌘-option-shift-8
 Effects: Drop Shadow... ⌘-option-M
 Fitting: Center Content ⌘-shift-E
 Fitting: Fill Frame Proportionally ⌘-option-shift-C
 Fitting: Fit Content Proportionally ⌘-option-shift-E
 Fitting: Fit Content to Frame ⌘-option-E
 Fitting: Fit Frame to Content ⌘-option-C
 Group ⌘-G
 Lock Position ⌘-L
 Select: First Object Above ⌘-option-shift-]
 Select: Last Object Below ⌘-option-shift-[
 Select: Next Object Above ⌘-option-]
 Select: Next Object Below ⌘-option-[
 Text Frame Options... ⌘-B
 Transform Again: Transform Again ⌘-option-3
 Transform Again: Transform Sequence Again ⌘-option-4
 Transform: Move... ⌘-shift-M
 Ungroup ⌘-shift-G
 Unlock Position ⌘-option-L

Panel Menus

Character Styles: Redefine Style ⌘-option-shift-C
 Character: All Caps ⌘-shift-K
 Character: Small Caps ⌘-shift-H
 Character: Strikethrough ⌘-shift-/
 Character: Subscript ⌘-option-shift=
 Character: Superscript ⌘-shift-=
 Character: Underline ⌘-shift-U
 Index: Add new index entry ⌘-option-shift-[
 Index: Add new index entry (reversed) ⌘-option-shift-]
 Index: New Cross-reference... ⌘-U
 Pages: Override All Master Page Items ⌘-option-shift-L
 Paragraph Styles: Redefine Style ⌘-option-shift-R
 Paragraph: Drop Caps and Nested Styles... ⌘-option-R
 Paragraph: Justification... ⌘-option-shift-J
 Paragraph: Keep Options... ⌘-option-K
 Paragraph: Paragraph Rules... ⌘-option-J
 Tags: Autotag ⌘-option-shift-F7

Structure Navigation (XML Selection)

Collapse element ←
 Collapse element and child elements option-←
 Expand element →
 Expand element and child elements option-→
 Extend XML selection down shift-↓
 Extend XML selection up shift-↑
 Move XML selection down ↓
 Move XML selection up ↑
 Scroll structure pane down one screen page down
 Scroll structure pane up one screen page up
 Select first XML node home
 Select last XML node end
 Select through first XML node shift-home
 Select through last XML node shift-end
 View next validation error ⌘-→
 View previous validation error ⌘-←

tables Menu

Cell Options: Text... ⌘-option-B
 Delete: Column shift-delete
 Delete: Row ⌘-delete
 Insert table... ⌘-option-shift-T
 Insert: Column... ⌘-option-9
 Insert: Row... ⌘-9
 Select: Cell ⌘-/
 Select: Column ⌘-option-3
 Select: Row ⌘-3
 Select: table ⌘-option-A
 table Options: table Setup... ⌘-option-shift-B

Text and tables

Align center ⌘-shift-C
 Align force justify ⌘-shift-F
 Align justify ⌘-shift-J
 Align left ⌘-shift-L
 Align right ⌘-shift-R
 Align to baseline grid ⌘-option-shift-G
 Apply bold ⌘-shift-B
 Apply italic ⌘-shift-I
 Apply normal ⌘-shift-Y
 Auto leading ⌘-option-shift-A
 Auto-hyphenate on/off ⌘-option-shift-H
 Decrease baseline shift option-shift-↓
 Decrease baseline shift x 5 ⌘-option-shift-↓
 Decrease kerning/tracking option-←
 Decrease kerning/tracking x 5 ⌘-option-←
 Decrease leading option-↑
 Decrease leading x 5 ⌘-option-↑
 Decrease point size ⌘-shift-,
 Decrease point size x 5 ⌘-option-shift-,
 Decrease word space ⌘-option-delete
 Decrease word space x 5 ⌘-option-shift-delete
 Delete one character to the left delete
 Delete one character to the right shift-delete
 Delete one word to the left ⌘-delete
 Delete one word to the right ⌘-Del
 Find Next shift-F2
 Increase baseline shift option-shift-↑
 Increase baseline shift x 5 ⌘-option-shift-↑
 Increase kerning/tracking option-→
 Increase kerning/tracking x 5 ⌘-option-→
 Increase leading option-↓
 Increase leading x 5 ⌘-option-↓
 Increase point size ⌘-shift-.,
 Increase point size x 5 ⌘-option-shift-.,
 Increase word space ⌘-option-\,
 Increase word space x 5 ⌘-option-shift-\,

Load Find and Find Next instance	shift-F1
Load Find with selected text	⌘-F1
Load Replace with selected text	⌘-F2
Move Down, Left, Right, Up	↓, ←, →, ↑
Move to First Cell in Column	option-page up
Move to First Cell in Row	option-home
Move to First Row in Frame	page up
Move to Last Cell in Column	option-page down
Move to Last Cell in Row	option-end
Move to Last Row in Frame	page down
Move to Next Cell	tab
Move to Previous Cell	shift-tab
Move to beginning of story	⌘-home
Move to end of story	⌘-end
Move to the end of the line	end
Move to the left one word	⌘-←
Move to the next paragraph	⌘-↓
Move to the previous paragraph	⌘-↑
Move to the right one word	⌘-→
Move to the start of the line	home
Normal horizontal text scale	⌘-shift-X
Normal vertical text scale	⌘-option-shift-X
Recompose all stories	⌘-option-/
Replace with Change To text	⌘-F3
Replace with Change To text and Find Next	shift-F3
Reset kerning and tracking	⌘-option-Q
Select Cells Above	shift-↑
Select Cells Below	shift-↓
Select Cells to the Left	shift-←
Select Cells to the Right	shift-→
Select line	⌘-shift-\
Select one character to the left	shift-←
Select one character to the right	shift-→
Select one line above	shift-↑
Select one line below	shift-↓
Select one paragraph before	⌘-shift-↑
Select one paragraph forward	⌘-shift-↓
Select one word to the left	⌘-shift-←
Select one word to the right	⌘-shift-→
Select to beginning of story	⌘-shift-home
Select to end of story	⌘-shift-end
Select to the end of the line	shift-end
Select to the start of the line	shift-home
Start Row on Next Column	enter
Start Row on Next Frame	shift-enter
Toggle Cell/Text Selection	esc
Toggle Typographer's Quotes Preference	⌘-option-shift-'
Update missing font list	⌘-option-shift-/

Tools	
Add Anchor Point Tool	=
Apply Color	,
Apply Gradient	.
Apply None	/, Num /
Apply default fill and stroke colors	D
Button Tool	B
Convert Direction Point Tool	shift-C
Delete Anchor Point Tool	-
Direct Selection Tool	A
Ellipse Tool	L
Eyedropper Tool	I
Free Transform Tool	E
Gradient Feather Tool	shift-G
Gradient Swatch Tool	G
Hand Tool	H
Line Tool	\
Measure Tool	K
Pen Tool	P

Pencil Tool	N
Position Tool	shift-A
Rectangle Frame Tool	F
Rectangle Tool	M
Rotate Tool	R
Scale Tool	S
Scissors Tool	C
Selection Tool	V, esc
Shear Tool	O
Swap fill and stroke activation	X
Swap fill and stroke colors	shift-X
Toggle Text and Object Control	J
Toggle view setting between default and preview	W
Type Tool	T
Type on a Path Tool	shift-T
Zoom Tool	Z

Type Menu	
Create Outlines	⌘-shift-O
Create outlines without deleting text	⌘-option-shift-O
Insert Break Character: Column Break	enter
Insert Break Character: Forced Line Break	shift-return
Insert Break Character: Frame Break	shift-enter
Insert Break Character: Page Break	⌘-enter
Insert Special Character:	
Hyphens and Dashes: Em Dash	option-shift--
Hyphens and Dashes: En Dash	option--
Hyphens and Dashes: Discretionary Hyphen	⌘-shift--
Hyphens and Dashes: Nonbreaking Hyphen	⌘-option--
Markers: Current Page Number	⌘-option-shift-N
Other: Indent to Here	⌘-\
Other: Right Indent tab	shift-tab
Quotation Marks: Double Left (‘‘)	option-[
Quotation Marks: Double Right (’’)	option-shift-[
Quotation Marks: Single Left (‘)	option-]
Quotation Marks: Single Right (’)	option-shift-]
Quotation Marks: Straight Double (")	shift-ctrl-'
Quotation Marks: Straight Single (')	ctrl-'
Symbols: Bullet Character	option-8
Symbols: Copyright Symbol	option-G
Symbols: Ellipsis	option-;
Symbols: Registered Trademark (®)	option-R
Symbols: Trademark (™)	option-2
Insert White Space: Em Space	⌘-shift-M
Insert White Space: En Space	⌘-shift-N
Insert White Space: Nonbreaking Space	⌘-option-X
Insert White Space: Thin Space	⌘-option-shift-M
Show/Hide Hidden Characters	⌘-option-l
Tabs	⌘-shift-T

View Menu	
Actual Size	⌘-1
Display Perf.: Clear Object-Level Display Settings	⌘-shift-F2
Display Performance: Fast Display	⌘-option-shift-Z
Display Performance: High Quality Display	⌘-option-ctrl-H
Display Performance: Typical Display	⌘-option-Z
Entire Pasteboard	⌘-option-shift-0
Fit Page in Window	⌘-0
Fit Spread in Window	⌘-option-0
Grids & Guides: Lock Guides	⌘-option-;
Grids & Guides: Show Baseline Grid	⌘-option-'
Grids & Guides: Show Document Grid	⌘-'
Grids & Guides: Show Guides	⌘-;
Grids & Guides: Snap to Document Grid	⌘-shift-'
Grids & Guides: Snap to Guides	⌘-shift-;
Hide Frame Edges	⌘-ctrl-H
Overprint Preview	⌘-option-shift-Y
Show Rulers	⌘-R

Show Text Threads	⌘-option-Y
Structure: Show Structure	⌘-option-1
Zoom In	⌘=, ⌘-num +
Zoom Out	⌘--, ⌘-num -

Views, Navigation	
200% size	⌘-2
400% size	⌘-4
50% size	⌘-5
Access zoom percentage box	⌘-option-5
Activate last-used field in panel	⌘-option-`
Close all	⌘-option-shift-W
Close document	⌘-shift-W
First Spread	home, option-shift-page up
Fit Selection in Window	⌘-option==
Force redraw	shift-F5
Go to first frame in thread	⌘-option-shift-page up
Go to last frame in thread	⌘-option-shift-page down
Go to next frame in thread	⌘-option-page down
Go to previous frame in thread	⌘-option-page up
Last Spread	end, option-shift-page down
New default document	⌘-option-N
Open/Close all panels in side tabs	⌘-option-tab
Save all	⌘-option-shift-5
Scroll down one screen	page down, page down
Scroll up one screen	page up, page up
Show 1st spot plate	⌘-option-shift-5
Show 2nd spot plate	⌘-option-shift-6
Show 3rd spot plate	⌘-option-shift-7
Show Black plate	⌘-option-shift-4
Show Cyan plate	⌘-option-shift-1
Show Magenta plate	⌘-option-shift-2
Show Yellow plate	⌘-option-shift-3
Show all plates	⌘-option-shift-`
Show/Hide all panels	tab
Show/Hide all panels except toolbox	shift-tab
Suppress overrides (view optimized)	shift-esc
Toggle Character & Para. Modes in Control Panel	⌘-option-7
Toggle Keyboard Focus in Control Panel	⌘-6
Toggle Measurement System	⌘-option-shift-U
Toggle between current and previous views	⌘-option-2

Window Menu	
Arrange: Minimize	⌘-M
Automation: Scripts	⌘-option-F11
Color	F6
Control	⌘-option-6
Effects	⌘-shift-F10
Info	F8
Layers	F7
Links	⌘-shift-D
Object & Layout: Align	shift-F7
Object Styles	⌘-F7
Output: Separations Preview	shift-F6
Pages	⌘-F12, F12
Stroke	⌘-F10, F10
Swatches	F5
Text Wrap	⌘-option-W
Type & tables: Character	⌘-T
Type & tables: Character Styles	⌘-shift-F11, shift-F11
Type & tables: Glyphs	option-shift-F11
Type & tables: Index	shift-F8
Type & tables: Paragraph	⌘-option-T
Type & tables: Paragraph Styles	⌘-F11, F11
Type & tables: table	shift-F9